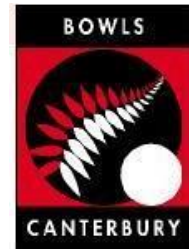


BOWLS CANTERBURY



Interclub Recorder Instructions

Please remember **both** teams are required to send in results.

For accuracy, **all** teams **MUST** enter their results (both teams) on the Bowls Canterbury results programme.

Instructions on how to enter results electronically:

Step 1: Go to www.bowlscanterbury.co.nz

Step 2: Click on the **EVENTS** link (on the top)

Step 3: Click on the **Enter Results** link (on the left hand side or drop down menu)

Step 4: Click on the competition you wish to enter results eg. **Mens Sevens Div 1**

Step 5: You will be asked for a username and password

User name: **recorder (the word recorder, not your name)**

Password: **enterme**

Step 6: A form will come up. Please fill in gaps with the appropriate information. This has been modified to be as little as possible. Please note that you need to send a different form for each competition and division i.e. go through these steps for 8s then repeat steps for 7s, Manning Cup, Junior Pairs, Watson Shield or the whatever the relevant competitions are.

Step 8: Submit your results by clicking **Send Mens Sevens Div 1 Results**. This result will then come through to the Centre's email.

Step 9: Check the website results towards the end of the week to confirm your entry is correct

See an example below on the following page...

Example of how to enter in results

Please note that if you have a team consisting of 2 clubs (combined) there will be an option to select from the drop down menu

Event drop down menu

The screenshot shows a web browser window with the URL <http://www.burnsidebowlingclub.com/EnterResults/mensEights.html>. The page title is "MEN'S EIGHTS - Enter Inter Club Results". The header features the logo for "BOWLS CANTERBURY INC" with the tagline "The best bowling centre in New Zealand". The main heading is "MENS EIGHTS" and the sub-heading is "Enter Results for Inter Club Competition".

The form includes the following fields and callouts:

- Event drop down menu:** Points to the "Select Competition" dropdown menu, which is currently set to "2013 Mens Eights".
- Drop down menu:** Points to the "Round" dropdown menu, which is currently set to "1".
- Drop down menu:** Points to the "Section" dropdown menu for the first entry, which is currently set to "1".
- Drop down menu:** Points to the "Opponent Club" dropdown menu for the first entry, which is currently set to "Akaroa".
- Drop down menu:** Points to the "Section" dropdown menu for the second entry, which is currently set to "4".
- Drop down menu:** Points to the "Opponent Club" dropdown menu for the second entry, which is currently set to "St Albans/Mer".
- Drop down menu:** Points to the "Section" dropdown menu for the third entry, which is currently set to "1".
- Drop down menu:** Points to the "Opponent Club" dropdown menu for the third entry, which is currently empty.

Additional form elements include a "Clear Fields" button, a "Send Mens Eights Results" button, and a "Name" text input field containing "AJ Recorder". The form also contains input fields for "Your Club" (set to "Burnside") and scores for "Pairs 1", "Pairs 2", and "Fours" for each entry.

Click here to submit

Drop down menu

Drop down menu